

MINUTES OF MEETING
HIGHLAND MEADOWS WEST
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the Highland Meadows West Community Development District was held on Wednesday, February 13, 2019 at 3:00 p.m. at 346 E. Central Ave, Winter Haven, Florida.

Present and constituting a quorum were:

Rennie Heath	Chairman
John Mazuchowski	Vice Chairman
Andrew Rhinehart	Assistant Secretary
Lauren Schwenk	Assistant Secretary
Keaton Alexander	Assistant Secretary by phone

Also, present were:

Jill Burns	District Manager
Roy Van Wyk	District Counsel
Ashton Bligh	Bond Counsel by phone

The following is a summary of the discussions and actions taken at the February 13, 2019 Highland Meadows West Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and stated that the supervisors listed above were in attendance, constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Consideration of Resolution 2019-01 Appointing Jill Burns as Assistant Treasurer

Ms. Burns explained the resolution to the Board and asked for any questions. The Board had no questions for Ms. Burns.

On MOTION by Ms. Schwenk, seconded by Mr. Rhineheart, with all in favor, Resolution 2019-01 Appointing Jill Burns as Assistant Treasurer, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the January 25, 2019 Board of Supervisors Meeting and the Acceptance of the December 12, 2018 Audit Committee Meeting

Ms. Burns asked for any questions, comments, or corrections to the minutes. There were no comments from the Board on the minutes.

On MOTION by Ms. Schwenk, seconded by Mr. Mazuchowski, with all in favor, the Minutes of the January 25, 2019 Board of Supervisors Meeting were approved, as presented and the minutes of the December 12, 2018 Audit Committee Meeting were accepted.

Rennie Heath joined the meeting at this time.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2019-02 Delegation Resolution

Ms. Bligh reviewed Resolution 2019-02 for the Board. She noted the purpose of the resolution is to authorize the issuance of the Highland Meadows West Community Development District Special Assessment Bonds Series 2019. It also authorizes the tax-exempt public infrastructure described in the Engineer’s Report, a description of which was attached to the resolution as Schedule 1. Ms. Bligh pointed out and reviewed the attachments to the resolution, which she asked the Board to approve in substantial final form.

Rennie Heath temporarily left the meeting at this time.

Ms. Bligh noted that because of the complexity of the financing structure, it is beneficial for an Underwriter to be involved. She explained the parameters of the bond in Section 5. Ms. Bligh stated the aggregate principal amount of the Series 2019 bonds will not exceed \$8,000,000 and the final maturity will not be any later than the maximum allowed by Florida law which is 30 years of principal amortization. She noted the price at which the Series 2019 bonds will be sold to the Underwriter shall not be less than 97.5% of the aggregate amount of the Series 2019 bonds. Ms. Bligh noted this resolution provides authority for District professionals to finalize District documents. Ms. Bligh asked the Board for any questions on Resolution 2019-02.

On MOTION by Ms. Schwenk, seconded by Mr. Rhineheart, with all in favor, Resolution 2019-02 Delegation Resolution, was approved.

Rennie Heath re-joined the meeting at this time.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk stated he had no further reports for the Board.

B. Engineer

There being none, the next item followed.

C. District Manager’s Report

Ms. Burns noted their next meeting will be on March 13th. She noted the financials were in the agenda package and she could answer any questions regarding them. Ms. Burns presented the check register, the total from December 1, 2018 through February 5, 2019 was \$18,744.46. Ms. Burns asked for any questions on the check register.

On MOTION by Ms. Schwenk, seconded by Mr. Rhineheart, with all in favor, the Check Register totaling \$18,744.46, was approved.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Ms. Burns asked for comments from the Board. Ms. Schwenk noted that they would be taking down more lots, and all the lots would be covered by a builder contract. They are waiting on the addendum. Ms. Burns noted the bids they had previously posted were due March 4th, and they would be reviewed at the March 13th meeting.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Rhineheart, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned at 3:15 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman