

**MINUTES OF MEETING
HIGHLAND MEADOWS WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Highland Meadows West Community Development District was held on Wednesday, **October 17, 2019** at 10:15 a.m. at 346 E Central Ave, Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath
Andrew Rhinehart
Patrick Marone
Keaton Alexander *via phone*

Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also, present were:

Jill Burns
Michelle Rigoni

District Manager, GMS
Hopping Green & Sams

The following is a summary of the discussions and actions taken at the October 17, 2019 Highland Meadows West Community Development District's Continued Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and stated that the supervisors listed above were in attendance, constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the September 11, 2019 Board Meeting

Ms. Burns presented the September 11, 2019 Board of Supervisors meeting and asked for any comments, corrections, or additions to the minutes. The board had no corrections.

On MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the Minutes of the September 11, 2019 Board Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Proposals to Perform
2019 Arbitrage Rebate Services**

A. Grau & Associates

B. American Municipal Tax-Exempt Compliance

Ms. Burns presented two proposals, one from Grau & Associates for \$600 per year and another from AMTEC for \$450 per year. The arbitrage report is required by the trust indenture. Ms. Burns suggested going with the low bid of \$450 from AMTEC unless any board members had another preference.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Proposal to Perform 2019 Arbitrage Rebate Services from AMTEC totaling \$450, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Quote from Pro
Playgrounds**

Ms. Burns noted that the total amount for the quote was \$28,750. Patrick looked at multiple options and went with the "Little Dipper" option in the agenda package.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Quote from Pro Playgrounds for the Little Dipper totaling \$28,750, was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Financing Agreement
from Navitas Credit**

Ms. Burns noted that she discussed with Patrick and they thought it would be a good option to finance the playground. It has been done in other districts. They talked to Navitas Credit who they have used to finance other projects in the past. Navitas provided Ms. Burns with a couple of options. Ms. Burns provided an agreement with a 48 month financing option for \$771.36. Navitas also provided a 36 and 60 month option. Ms. Burns noted that they thought the 48 month option seemed to make the most sense. The board agreed.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Financing Agreement from Navitas Credit for 48 months at \$771.36 per month, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni had nothing further to report.

B. Engineer

There being none, the next item followed.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns noted the total amount of the check register was \$1,500 for August 30th through October 9th.

On MOTION by Mr. Heath seconded by Mr. Rhinehart, with all in favor, the Check Register totaling \$1,500, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns presented the financial statements and asked for any questions.

iii. Ratification of Requisitions #22-#35

Ms. Burns asked for ratification of requisitions #22 through #35.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, Requisitions #22-#35, were ratified.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Ms. Burns asked for comments from the board, the board had none.

October 17, 2019

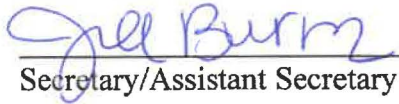
Highland Meadows West CDD

TENTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman