

**MINUTES OF MEETING
HIGHLAND MEADOWS WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Highland Meadows West Community Development District was held on Wednesday, **March 19, 2020** at 10:15 a.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath
Lauren Schwenk
Andrew Rhinehart
Patrick Marone

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary

Also, present were:

Jill Burns
Roy Van Wyk *via Phone*

District Manager, GMS
Hopping Green & Sams

The following is a summary of the discussions and actions taken at the March 19, 2020 Highland Meadows West Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and stated that the supervisors listed above were in attendance, constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the February 12, 2020 Board Meeting

Ms. Burns presented the minutes of the February 12, 2020 Board of Supervisors meeting and asked for any comments, corrections, or additions to the minutes. The board had no changes.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Minutes of the February 12, 2020 Board Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2020-12
Ratifying Series 2020A Bonds (AA2 and
AA3)**

Ms. Burns stated that the board issued bonds on February 12th and this ratified, confirmed, and approved all the actions taken by district staff and officers to initiate the closing of the 2020 bonds.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, Resolution 2020-12 Ratifying Series 2020A Bonds (AA2 and AA3), was approved.

FIFTH ORDER OF BUSINESS

**Amended and Restated Disclosure of
Public Financing**

Ms. Burns stated this was amended to add the new bond issuance and it will be filed to put potential property owners on notice of the assessments on the lands.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Amended and Restated Disclosure of Public Financing, was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Engineer's Certificate to
Convey Phase 1 Parcels**

Ms. Burns stated this item would be addressed at another meeting due to a concern about the lift station.

SEVENTH ORDER OF BUSINESS

Acceptance of Phase 1 Tracts

Ms. Burns requested the board accept the Phase 1 tracts subject to the Engineer's certificate being signed.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Acceptance of Phase 1 Tract Subject to Engineer's Certificate Execution, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing further to report.

B. Engineer

There being none, the next item followed.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns asked if there were any questions regarding the check register. The board had no questions.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns stated the financials were in the packet for the board's review and no action needed to be taken. With no questions from the board, the next item followed.

iii. Ratification of Series 2019 Requisitions #62 - #63

Ms. Burns stated Series 2019 Requisitions #62 and #63 had already been approved but needed to be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Series 2019 Requisitions #62 - #63, were ratified.

iv. Ratification of Summary of Series 2020 AA2 Requisitions #1-#10

Ms. Burns stated the summary of Series 2020 Assessment Area 2 Requisitions #1 through #10 had already been approved but needed to be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Summary of Series 2020 AA2 Requisitions #1-#10, were ratified.

v. Ratification of Summary of Series 2020 AA3 Requisitions #1-#9

Ms. Burns stated the summary of Series 2020 Assessment Area 3 Requisitions #1 through #9 had already been approved but needed to be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Summary of Series 2020 AA3 Requisitions #1-9, were ratified.

vi. Ratification of Funding Request 2019-1 & 2019-2

Ms. Burns stated the funding requests are for construction related expenses for the Series 2019 bonds; they are out of funds. Ms. Burns stated this was a developer funding request for the total of \$59,302.38.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Ratification of Funding Requests 2019-1 & 2019-2, were ratified.

vii. Ratification of Kearney Change Order 2 for Orchid Terrace

Ms. Burns stated this was a change order because the items were being directly purchased from the CDD.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Kearney Change Order 2 for Orchid Terrace, was ratified.

NINTH ORDER OF BUSINESS

Other Business

There was no other business.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

March 19, 2020

Highland Meadows West CDD

ELEVENTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman