

**MINUTES OF MEETING
HIGHLAND MEADOWS WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Highland Meadows West Community Development District was held on Thursday, June 18, 2020 at 10:15 a.m. via Zoom Teleconference.

Present and constituting a quorum:

Rennie Heath
Lauren Schwenk
Andrew Rhinehart
Patrick Marone
Keaton Alexander

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also, present were:

Jill Burns
Roy Van Wyk
April Payeur
Clayton Smith

District Manager, GMS
Hopping Green & Sams
Developer's Office
GMS

The following is a summary of the discussions and actions taken at the June 18, 2020 Highland Meadows West Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and stated that the five supervisors listed above were in attendance via Zoom, constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no members of the public present, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the May 21, 2020 Meeting

Ms. Burns presented the minutes of the May 21, 2020 Board of Supervisors meeting and asked for any comments, corrections to the minutes. The Board had no changes.

On MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, the Minutes of the May 21, 2020 Board Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2020-15 Revised Assessable Units for Amenity Cost Allocation

Ms. Burns noted that this would adjust the number of units for Highland Meadows West in the Interlocal Agreement they have with Davenport Road South CDD to allocate the costs. The additional units were part of the boundary amendment. The cost will be reallocated based on the number of units within Highland Meadows West. The Board had no questions on the resolution.

On MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, Resolution 2020-15 Revised Assessable Units for Amenity Cost Allocation, was approved.

FIFTH ORDER OF BUSINESS

Ratification of Financing Agreement with Navitas Credit for Playground Equipment for Phase 2 & 3

Ms. Burns stated that she worked with Patrick to get the agreement for Phases 2 and 3. The total amount per month is \$1,297.63 and will be added to the existing agreement they have for the financing of Phase 1.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the Financing Agreement with Navitas Credit for Playground Equipment for Phase 2 & 3, was ratified.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing further to report.

B. Engineer

There being none, the next item followed.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns stated the Check Register through June 8th totaled \$9,174.07. The Board had no questions.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns stated the financials were in the packet for the Board's review and no action needed to be taken. With no questions from the Board, the next item followed.

iii. Ratification of Summary of Series 2019 Requisitions #74 to #80

Ms. Burns presented the Series 2019 Requisitions #74 through #80. All had been approved previously but needed to be ratified by the board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Series 2019 Requisitions #74 to #80, were ratified.

iv. Ratification of Summary of Series 2020 AA2 Requisitions #29 to #41

Ms. Burns presented the Series 2020 AA2 Requisitions #29 to #41 and asked that they be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Series 2020 AA2 Requisitions #29 to #41, were ratified.

June 18, 2020

Highland Meadows West CDD

v. Ratification of Summary of Series 2020 AA3 Requisitions #25 to #38

Ms. Burns presented the Series 2020 AA3 Requisitions #25 to #38 and asked that they be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Series 2020 AA3 Requisitions #25 to #38, were ratified.

vi. Ratification of Kearney Change Order #7 for Orchid Terrace

Ms. Burns stated that Kearney Change Order #7 for Orchid Terrace had already been approved but needed to be ratified by the board.

On MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the Kearney Change Order #7 for Orchid Terrace, was ratified.

SEVENTH ORDER OF BUSINESS

Other Business

There was no other business.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman