

**MINUTES OF MEETING  
HIGHLAND MEADOWS WEST  
COMMUNITY DEVELOPMENT DISTRICT**

The Landowner's Meeting and Election of the Highland Meadows West Community Development District was held on Tuesday, November 3, 2020 at 9:40 a.m. via at 346 E. Central Ave., Winter Haven, Florida, 33880.

Present were;

Lauren Schwenk  
Patrick Marone  
Keaton Alexander  
Jill Burns  
Roy Van Wyk

District Manager, GMS  
Hopping Green & Sams

*The following is a summary of the discussions and actions taken at the November 3, 2020 Highland Meadows West Community Development District's Landowners' Meeting and Election.*

**FIRST ORDER OF BUSINESS**

**Determination of Number of Voting Units Represented**

Ms. Burns noted that Lauren Schwenk with Orchid Terrace Group was authorized to cast up to 46 votes for 46 lots owned.

**SECOND ORDER OF BUSINESS**

**Call to Order**

Ms. Burns called the meeting to order.

**THIRD ORDER OF BUSINESS**

**Election of Chairman**

Ms. Burns was elected Chairman for the meeting.

**FOURTH ORDER OF BUSINESS**

**Nominations for the Position of Supervisor**

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Ms. Burns noted that there were three seats up for election: Seat 2, Seat 3, and Seat 5. Ms. Schwenk noted that Lauren Schwenk will take Seat 2, Keaton Alexander will take Seat 3, and Patrick Marone will take Seat 5.

**FIFTH ORDER OF BUSINESS**

**Casting of Ballots**

Ms. Schwenk noted that Lauren and Keaton received 5 votes and Patrick received 4 votes.

**SIXTH ORDER OF BUSINESS**

**Ballot Tabulation**

Ms. Burns noted that Lauren and Keaton would each serve 4-year terms and Patrick Marone will serve a 2-year term.

**SEVENTH ORDER OF BUSINESS**

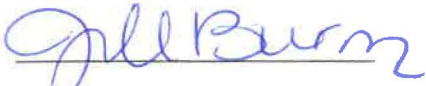
**Landowner's Questions and Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

The meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman